



**ADMINISTRATIVE SERVICES DEPARTMENT**

**CITY CLERK'S OFFICE**

**Telephone (909) 931-4120**

**Facsimile (909) 931-4123**

October 12, 2021

Mike Kitchen  
MK Consulting  
PO Box 3535  
Wrightwood, CA 92397

Dear Mr. Kitchen:

The City of Upland and MK Consulting have a Professional Services agreement dated July 1, 2019 and an extension letter dated July 1, 2020, extending the original terms of the contract thorough June 31, 2021.

At their regular meeting of September 27, 2021, the City Council approved a second one-year extension to the professional services agreement with MK Consulting for specialized fleet services for a not-to-exceed amount of \$37,300 and authorize the Acting City Manager or his designee to execute a letter to document the extension.

THEREFORE, it is agreed by City and Contractor as follows:

**1. TERM OF AGREEMENT**

The term of the extension to the original agreement shall commence on July 1, 2021 and shall continue until June 31, 2022.

**2. NOT TO EXCEED AMOUNT**

The contractual hourly rate for the extension period is \$38.82 with a not to exceed amount of \$37,300.

**2. FULL FORCE AND EFFECT**

Except as modified pursuant to this extension, all other terms and conditions of the Original Agreement shall remain in full force and effect.

Please sign and return this letter. If you should have any questions, please do not hesitate to contact Keri Johnson, City Clerk at (909) 931-4120.

STEPHEN PARKER, ACTING CITY MANAGER, CITY OF UPLAND

MIKE KITCHEN  
MK CONSULTING

**City of Upland**

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